

Request-a-Rack Program Description

Description:

To improve and increase utilization of bicycle transportation, Park City Municipal (City) and Summit County (County) have partnered to provide *free* bicycle racks and installation for businesses in Summit County. All businesses in Summit County are eligible to apply for bicycle racks, which must be installed on private property with permission of the property owner. For requests for installation of on public property, the City or County will determine whether the location is appropriate.

Goals:

- Provide convenient and secure end-of-trip facilities for bicyclists in Summit County
- Encourage bicycling as a viable method of transportation in the region
- Reduce barriers to local businesses by providing bicycle parking facilities

Operations/Policy:

1. **Timeframe:** May 1 – October 31, weather dependent.
2. **Locations:** located on private property only. No businesses with outstanding permits in Planning or Engineering are eligible, i.e. this program cannot be used to fulfill code requirements.
3. **Requests:** Requests may come in via email or submission of an online form.
 - a. [Park City and Summit County Online Form Link](#)
 - b. Email: anna.maki@parkcity.org
 - c. Email: sbeyer@summitcountyutah.gov
4. **Number of racks:** Businesses may receive up to 5 bike racks in a calendar year. The final number of racks will be determined in the discretion of the City or County based on relevant factors including, but not limited to, space, location, and demand.
5. **Racks:**
 - a. Inverted-U racks in green and black will be offered. Racks are surface mounted in concrete that must be at least 6 inches in depth. Other colors may be available upon request and are dependent on inventory.
 - b. In specific cases, the program may provide bike corrals to requesting businesses. Corrals must be maintained and stored by the requesting business for a minimum of 4 years.
6. **Installation:**
 - a. Park City: Park City's Trails & Open Space Department handles bike rack installation once the Bike Rack Installation contract with the requester has been signed. Installation may take up to 2 hours and may occur anytime during business hours, M-F. Program managers will work with the requesting business to provide details on installation date and time, and to the best of their ability, schedule the installation at a mutually convenient time.
 - b. Summit County: Summit County Transportation Department will facilitate the rack installation once the site plan and installation agreement have been finalized. Bike racks will be installed according to the Association of Pedestrian and Bicycle Professional

recommended standards. Installation may take up to 2 hours and most occur during business hours, M-F. Program managers will work with the requesting business to provide details on installation date and time, to the best of their ability.

- c. See Exhibit A for APBP Bike Installation Guidelines

7. Contracting:

- a. Park City: Park City requires an executed Bike Rack Installation Agreement which includes an exhibit of bike parking rendering.
- b. Summit County: Summit County requires a site plan and executed License Agreement.

8. Budget:

- a. Park City: A designated yearly budget not to exceed \$4,000, which includes bicycle racks, installation, and program administration, which is anticipated to provide for the installation of up to 15 bicycle racks per year.
- b. Summit County: A designated yearly budget not to exceed \$7,500, which includes bicycle racks, installation, and program administration.

9. Partners:

- 1. Park City Trails & Open Space Dept.
 - a. Primary Contact: Billy Kurek
- 2. Park City HPCA - when working in Old Town PC
- 3. Bike Utah
 - a. Primary Contact: Jacob Brooks
- 4. Summit Bike Share
 - a. Primary Contact: Jo Kahn

EXHIBIT A

PLACEMENT

The following minimum spacing requirements apply to some common installations of fixtures like inverted-U or post-and-ring racks that park one bicycle roughly centered on each side of the rack. Recommended clearances are given first, with minimums in parentheses where appropriate. In areas with tight clearances, consider wheelwell-secure racks (page 6), which can be placed closer to walls and constrain the bicycle footprint more reliably than inverted-U and post-and-ring racks. The footprint of a typical bicycle is approximately 6' x 2'. Cargo bikes and bikes with trailers can extend to 10' or longer.

